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DIRECTOR'S REPORTS

July 1973 - June 1976

REPORT OF THE DIRECTOR

FOR

JULY 1973

BOYS AND GIRLS DEPARTMENT

Miss Helen Lind has indicated an interest in preparing a handbook of work procedures carried out in the Boys and Girls Department. She and I were convinced that an effort of this kind was desirable because it would become helpful when training new clerical staff members.

Summer film programs were presented each Thursday morning during the months of July and August, 1973. Audiences included parents, and the children ranged from pre-school to upper elementary grades.

BUILDING AND GROUNDS

Much of the work on the boiler has been completed. However, the units cannot be "test fired" until some of the fire brick has been replaced. The building superintendent and I are not concerned yet. There are still a few air conditioning months standing between us and cold weather needs.

CATALOG DEPARTMENT

Mrs. Liu reported that 1,729 books were processed and added to the collection which numbers 35,460 volumes.

CIRCULATION DEPARTMENT

Mrs. Eleanor Keenan, Circulation Librarian and member of our staff since September 1, 1962, served as Acting Chief, Circulation Department effective July 23, 1973. Her tour-of-duty is scheduled to continue

through August when Miss Ruth Figgatt is expected to return following recovery from illness.

EXTENSION DEPARTMENT

The only real concern, last month, centered around the Mobilibrary Driver, or more precisely, the lack of one. The situation, perhaps in an over-simplification involved vacation time absence, substitutes, recruitment, training, resignation and luck. In spite of everything, or so it seemed that way, "The Library on Wheels" met its schedule and was capably handled by an experienced and safe substitute driver.

REFERENCE DEPARTMENT

The departmental staff were of a great assistance to Progress Association for Economic Development a federally funded, Charleston project interested in establishing a business library for the small entrepreneur.

Respectfully submitted,

Nicholas Winnrich

REPORT OF THE DIRECTOR

FOR

AUGUST 1973

Mr. Charlton Smith, librarian in charge of our Jail Library Service Program reported that delays, including preparation for mailing of tax receipts, precluded any kind of library activity. Factors of space, time and labor were of such a critical nature that Jail Library Service was postponed until the time when the fourth floor of the court house was once again to be made available for library, educational and recreational purposes. It is estimated that D Day and H Hour should come sometime during the early part of September. Everything is in place. The facility lacks only readers and users.

The Charleston Gazette picture story of Mr. Joel Stern appearing in the September 6, 1973 issue generated a great deal of comment and enthusiasm among a number of people who commented both to Mr. Stern and to me regarding his mid-career change.

BOYS AND GIRLS DEPARTMENT

Miss Lind reports that a first draft of work procedures for Return-Desk Attendants has been completed. Following an interaction involving departmental staff, changes and suggestions would eventually lead to a final draft.

The successful pre-school or early-childhood (as our educational friends woud say), story hours are being planned for the fall and winter. These efforts, although intended for Children, are designed to encourage adult attendance and participation.

BUILDING AND GROUNDS

Mr. Moses Adams a member of the Custodial staff since October 5, 1959 resigned effective August 31, 1973.

CATALOG DEPARTMENT

Mrs. Liu reported that 2,832 books were processed and added to the collection which numbers 350,364 volumes.

Mrs. Sue Stephenson, Circulation Librarian and more recently, Catalog Librarian, resigned effective August 31, 1973. Mrs. Stephenson rejoined her husband in Thomasville, Georgia.

CIRCULATION DEPARTMENT

Mrs. Eleanor Keenan, acting chief, reported that August was a hectic month for the departmental staff because of illnesses, resignations and vacations. In spite of frustrating moments of scheduling, other librarians were assigned temporarily for duty to the Circulation Department.

EXTENSION DEPARTMENT

Mrs. Clara Hampton a dedicated librarian who with ability, charm and grace served this institution well in several positions: as circulation librarian, as St. Albans Branch Librarian and finally as Extension Librarian. Mrs. Hampton served since November 13, 1961 and resigned effective August 31, 1973, to be with her husband who was transferred to Paintsville, Kentucky.

ST. ALBANS BRANCH

The following equipment has been acquired through funds provided by the St. Albans Public Library and Recreation, Inc.:

1. Kodak Ektagraphic slide projector, Model AF-2 with Ektana zoom lens, projector case; 3 slide trays, 2 lamps.

2. Apollo 6 overhead projector, model 3650.

Total cost of equipment was $434.51.

Miss Frances Hubbard, Children's Librarian since September 1, 1970 resigned effective August 31, 1973. Miss Hubbard was married to Mr. Charles Ware on August 18, 1973 in South Bend, Indiana. Mrs. Ware has accepted a position with Baltimore County Public Library.

Mr. Willits has been elected vice-president of the St. Albans Little Theater, Inc.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1973

Several librarians, including Miss Wilma Brown, Mrs. Alice Devers, Miss Helen Lind and Mrs. Helen Miller, attended a meeting on "Bringing Books and Children Together" sponsored by West Virginia Institute of Technology.

Librarians representing the Kanawha County Public Library at the West Virginia Library Association annual conference in Wheeling, West Virginia included Mrs. Eleanor Keenan, Joel Stern and the Library Director.

BOYS AND GIRLS DEPARTMENT

Reading Achievement Certificates were awarded to 96 children each of whom participated in the Library's Summer Vacation Reading Club and read at least 10 or more books.

The Fall Season of pre-school programs for parents and children began September 27, 1973. Story hours, puppet shows and book discussions are given twice each Thursday and are expected to continue through November, 1973.

BUILDING AND GROUNDS DEPARTMENT

All of the mechanical work on our two gas-fired boilers has been completed and the equipment should be ready for operation. Some electrical controls may need attention, however. The units have been on line for nearly nine years and the manufacturer's representative and I have agreed that certain parts should be replaced while others are cleaned and adjusted.

CIRCULATION DEPARTMENT

On a recent visit to Charleston for a concert engagement by the New York Philharmonic, several members of the orchestra visited the library and commented favorably to Miss Figgatt. Our guests agreed that the Library "was lovely" and that we had a "good" collection of books, magazines and newspapers.

EXTENSION DEPARTMENT

Mr. Joel Stern, formerly of Parkersburg, West Virginia and a recent graduate of the Graduate School of Library Science, University of Pittsburgh, was employed effective September, 1973. Mr. Stern's prinicpal areas of responsibility include mobilibrary services and library services for the Physically and Visually Handicapped.

Respectfully submitted,

Nicholas Winnick

REPORT OF THE DIRECTOR

FOR

OCTOBER 1973

BOYS AND GIRLS DEPARTMENT

The membership of the Children's Services Division of the American Library Association has been invited to study and evaluate an extensive list of notable children's books in anticipation of publishing a comprehensive listing of outstanding books covering a thirty-year period, 1940-1970. Members of the staff, including Wilma Brown, Helen Lind, Helen Miller, Alice Devers and Roberta Chesney met on several occasions to consider and appraise distinguished books for boys and girls. I should add that Miss Chesney is a recent graduate of University of North Carolina, School of Library Science and a resident of Charleston who serves us as a substitute/part-time librarian.

BUILDING AND GROUNDS

Work has been completed on the two gas-fired boilers with the installation of a new programmer that intends "to tell" the furnace what to do and when. The unit is not very large and is almost light weight. It consists of two radio-type tubes, some contact points, several condensors and a great deal of wiring. The cost of the programmer, if my memory serves me correctly, is nearly $275.00. Its warranty period, a desirable feature, is for ten years.

CATALOG DEPARTMENT

A total of 1,627 books were processed and added to the collection which numbers 352,179 volumes.

ST. ALBANS BRANCH

A significant milestone was achieved during the month with the implementation of the Branch's first major outreach service program. Through the cooperation of staffs at three preschool centers, the Children's Librarian began conducting story telling programs on a regularly scheduled basis at these centers. The objectives of this program are twofold: (1) to introduce preschoolers to the best in children's literature, and (2) to provide an interesting and educational experience for boys and girls unable to participate in the branch's regularly scheduled, in-house preschool programs. The program currently serves 143 children at four locations: Headstart Class at Belvil Elementary School, Headstart Class at Upton Creek Community Center, St. Andrews United Methodist Kindergarten, and First Baptist Kindergarten.

The Fall series of adult programs was begun on October 18, 1973 with the screening of five classic comedies. The program included films by Charlie Chaplin, Laurel and Hardy, Robert Benchley and W. C. Fields. The movies were enjoyed by an audience of 107, including 87 adults.

The Fall preschool program began on Wednesday, October 17, 1973 and will continue through December 6. Four identical sessions are conducted every Wednesday and Thursday mornings at 10:15 a.m. and 1:15 p.m. because of the large registration. All children are accompanied by a parent or sitter with the exception of four children from the Amandaville area who are transported to the library by a VISTA worker. The program includes story telling, puppet plays, filmstrip viewing and other activities. A stage set, complete with bridge, fish pond, cave, tree and animals was constructed on the premises to facilitate implementation of the program.

The door to the house serves as the puppet theater; a "rock" (a papier mache stool) serves as the storyteller's seat. Inside the house the children hear animal sounds (recordings) and view a presentation of animals (filmstrips). Leaving the house, the children cross a bridge built over a fish pond and walk a path to the cave. Inside the cave the boys and girls experience the sensation of black light; for some, it's the first time. Glowing animals behind a plexiglass screen add to their enjoyment and excitement. The set was designed by the branch librarian and constructed by the staff. It will be utilized throughout the year to serve all children and holiday programs.

Respectfully submitted,

Nicholas Winnicki

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1973

The uncertainity of the gasoline situation has prompted us to make certain changes affecting Mobilibrary service. We are no longer able to make gasoline purchases at the Board of Education Transportation Depot simply because their supplies and needs are limited and critical. It became necessary, therefore, to purchase fuel at the service stations, when such was available, at a very much higher cost. The additional effect was to eliminate Mobilibrary service on Saturdays.

CIRCULATION DEPARTMENT

The new books division has been changed simply through the rearrangement of sofas, easy chairs and occasional tables. The moves were desirable because it made the area more accessible and free of barriers.

Visitors from Columbus Ohio Public Library, having an opportunity to ask questions and make comments, following a tour of the building, were favorably impressed.

CATALOG DEPARTMENT

A total of 1,668 books were processed and added to the collection which numbers 353,283 volumes.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

DECEMBER 1973

The West Virginia Library Commission plans to submit to the Governor and to the Legislature a budget of $1,412,254.00 for fiscal year 1974/1975. This represents a substantial increase over the current year's budget which totals $400,000. Briefly, the request includes no money for construction. However, the proposal improves Grant-In-Aid funding from 20 cents per capita to 80 cents per capita. Stated differently, our Grant-In-Aid position would be improved from $4,590.00 to $183,612.00.

The library press and some of its constituents are convinced that additional federal revenues are forthcoming to the American public library. Their optimism is based upon the following: a) release of certain previously impounded funds; and, b) the signing of the Library Services and Construction Act which, for all intents and purposes, was considered dead.

Attempts are being made by Mr. Jack Bowman and the Library Director to obtain Law Enforcement Assistance Administration funds which could be used for the purpose of improving and expanding our jail library program. Services rendered to inmates require the attention, the experience, the personality and concern of a "librarian" capable of working directly with users and within the framework of more hours per day as opposed to the occasional, infrequent visit.

Additional purchases would include newspapers, magazines, paperbacks, audio-visual materials and equipment and, of course, books.

Mr. Bowman and I are convinced that LEAA funding, which is part of the omnibus safe streets legislation can make a significant and positive contribution in the rehabilitation of the inmate. All of the money we feel should not be spent on guns, tear gas and tanks.

BOYS AND GIRLS DEPARTMENT

The Fall season of pre-school story programs ended on December 6, 1973. Total attendance for the ten weekly programs was 407 with an average weekly audience of 40 children.

ST. ALBANS BRANCH

Mr. Robert Willits, Branch Librarian, was elected recently to the Board of Managers of the St. Albans YMCA. He is also serving as Vice-President of the St. Albans Little Theater, Inc.

EXTENSION DEPARTMENT

Miss Evelyn Coskey, Extension Librarian since 1964, continues to receive favorable news about her book, Easter Eggs For Everyone, from Abingdon Press, her publisher. The book is successful artistically and financially.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

JANUARY 1974

The Federal budget for fiscal year 1975 (July 1, 1974 to June 30, 1975) will provide only $25,000,000 for the Library Services and Construction Act and is reviewed as follows:

Title I	(Public Library Services)	$25,000,000
Title II	(Construction)	-0-
Title III	(Interlibrary Cooperation)	-0-
Title IV	(Older Readers Services)	-0-

The administration is proposing a Library Partnership Act with a proposed funding of $15,000,000 to replace Library Services and Construction Act. HEW describes the legislation as follows:

> "The sharing of library resources and the demonstration of improved library practices. The legislation has two major purposes. The first is to encourage support, and provide incentives to local, state and regional groups to work together to provide more accessible and comprehensive informational services to greater numbers of people. The second purpose is to demonstrate new methods of organization and delivery of library services to meet better the educational needs of the population during the 1970's."

Sizing up the proposed Library Partnership Act remains, at best, difficult until the details are made available by the Administration. Meanwhile, it should be noted that the recommended $15 million represents less than 1/10 of the $151,249,000 in total fiscal year 1974 appropriations now being released for the three major library programs administered by the U. S. Office of Education (Library Services and Construction Act, Elementary and Secondary Education Act, and Higher Education Act).

Previously impounded federal library appropriations may become an additional but temporary source of revenue to the public libraries of

West Virginia. Rather than speculate on amounts, it might be better to use such vague terms as considerable, or even substantial. However, it should be borne in mind that some folks are saying that we should not expect any additional money because the "whole thing" could possibly end up in the General Revenue Fund because current Grant-In-Aid is supported exclusively by the State of West Virginia. I suppose, the only thing we can do is simply wait-and-see.

Prices of government documents literally have gone "out-of-sight." Librarians have been accustomed to paying a nominal subscription charge for the Monthly Catalog, which lists new federal publications as they appear. This year's subscription cost is $7.00; the new price is $19.35. The Superintendent of Documents attributed much of the increase to the U. S. Postal Service, which allowed private mailers to phase into the increased rates over the next five years, but required the Government Printing Office to pay the higher rates immediately. Government documents are useful, valuable and inexpensive. The information is essential. Unfortunately, many materials may be priced out of the market.

Mr. Alex Ter Braake of Charleston presented a set of West Virginia Heritage Encyclopedia to the Kanawha County Public Library in honor of Miss June R. Martin, Reference Librarian. This grateful expression is an extension of his thanks and appreciation for her work in obtaining books and other materials, not available locally, through the Inter-Library Loan Network. June Robertson Martin is a dedicated librarian who gives a personal measure of service to the patron.

About the West Virginia Heritage Encyclopedia, Mr. Jim Comstock, Editor, assures the reader that:

> "the WVHE proposes to do what any encyclopedia does, with a pinch more added.
>
> "But suppose the classroom, or the home, [or the library] would become interested in some of the 'whole earth' activities of their ancestors, and might, for instance, want to know about hog killing, soap making, corn husking. Their curiosity would be appeased by the WVHE."

The Kanawha County Public Library has been selected as the site of a regional collection of informational materials on American Foundations. A regional collection consists of books, pamphlets, microforms and computer print-outs and means that much valuable and useful information on Foundations will be available to each library at the local level. In the past, there was only a limited amount of material available and those seeking detailed information had to go beyond the immediate community. The libraries are used by fund-seeking public - foundation officials, scholars, writers, corporation officers, attorneys and government agencies. The Foundation Center regional collection will be located in the Reference Department and will be available to the public during regular library hours.

As the result of a grant to the Kanawha County Public Library from the St. Albans Public Library and Recreation Board, Inc., the Branch Library began Sunday service on January 27, 1974. The St. Albans Branch will operate every Sunday through May 26, 1974, with the exception of Easter Sunday when the building will be closed. Sunday hours are from 1 o'clock to 5:00 p.m. Both the adult and children's

departments are open. The Auditorium and Conference Rooms are also available for use. Staff includes one librarian and two pages.

The public's response to the new service was enthusiastic. Comments by the many visitors were favorable.

Respectfully submitted,

Nicholas Winnisch

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1974

The voters of Cabell County, on Tuesday, March 5, 1974, rejected a special levy to finance $3.7 million in library improvements. A total of 51.8% of the voters approved the proposal. A vote of 60 per cent plus one vote was needed to pass the levy.

The revenue would have been used in building a new $2.5 million main library in downtown Huntington, a new library in Milton, West Virginia, parking for the Barboursville, West Virginia, branch and possibly new branch library buildings in Southeast Huntington, West Huntington and Guyandotte, West Virginia.

Mr. John F. Ingersoll, President, Cabell County Public Library, Board of Directors commented, "We're going to continue rendering the best services we can with the facilities we've got as if nothing happened. We're not mad at anyone - naturally, we're disappointed."

Mr. Ingersoll said there were no plans at this time for alternate approaches to a new library system, saying he still rejects a proposal that the Library become a part of the proposed $12 million city-county riverfront civic center. He said, "it would be wrong to place a new library in the complex and I don't want to...take second best."

On Sunday, February 3, 1974, the Kanawha County Public Library observed Library Appreciation Day at the St. Albans Branch from 2 o'clock to 4:00 p.m. The objectives of the "Day" were to inform Kanawha County legislators of the purposes of public libraries and to enlist their support for the West Virginia Library Commission budget request. Invitations were sent to library boards of Kanawha County, Dunbar, Nitro,

St. Albans, South Charleston and legislators from Kanawha County. Approximately 35 library board members and several legislators attended.

BOYS AND GIRLS DEPARTMENT

Helen Lind and Alice Devers, Children's Librarians, attended a State Language Arts Institute in Charleston sponsored by the West Virginia English Association and the Language Arts Division of the State Department of Education. The general tone of the institute was reflected by comments made by some of the speakers such as:

> "Reading is one of the most important processes in today's world."
>
> "One learns reading by reading."

CATALOG DEPARTMENT

A total of 1,348 books were processed and added to the collection which numbers 357,286 volumes.

CIRCULATION DEPARTMENT

Mr. Charlton Smith resigned effective February 15, 1974.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

MARCH 1974

Miss Evelyn Coskey, Extension Librarian, has been encouraged by her publisher Abingdon Press to write a Christmas book pretty much along the lines of her very successful Easter book entitled, Easter Eggs for Everyone. Miss Coskey informs me that the new book

> "will include as its most essential part directions for making the type of Christmas tree ornaments made by children from various parts of Europe. In addition, there will be a long chapter dealing with Christmas legends, especially the less common ones. ...I am also trying to get information on... Christmases in the early days of our country - on the frontier, on a whaling ship, etc."

The book, Miss Coskey said, is scheduled to be published in November, 1976. It is presently untitled and no price could be set at this time.

Mr. Herman Smith, President, Board of Directors, Dunbar Public Library, announced the appointment of Ms. Anne M. Buck as Library Director, Dunbar Public Library. Ms. Buck succeeded Mrs. Ruth Kelley who has been librarian since February, 1965. The new librarian, a graduate of Wellesley College, has been a resident of Charleston for twelve years and has been active in many cultural organizations - Charleston Chamber Music Society, Charleston Symphony, Community Concerts, Charleston Civic Chorus and Kanawha Players. She is married to Dr. Evan Buck, a chemical engineer at Carbide. They have two children.

The library's book collection totals 357,088 volumes.

A sign has been placed on the library's plaza reminding visitors that sitting on walls, blocking stairs and crowding sidewalks is not encouraged. Care and attention has been directed toward the plantings and a request that trash be placed in receptacles.

Mrs. Eleanor Keenan, Circulation Librarian since September, 1962 has resigned effective March 30, 1974. A resident of St. Albans, she has agreed to work in emergencies and during vacation periods or until a successor is employed.

I have become, perhaps temporarily, President of the Middle Atlantic Regional Library Federation composed of library associations from West Virginia, Pennsylvania, New York, New Jersey, Maryland, Delaware and the District of Columbia. I had been elected, previously, as vice-president. However, with the illness and absence of the President who is unable to serve and to complete his term, the responsibility of the office has been given to me.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

APRIL 1974

The Baker and Taylor Company of Somerville, New Jersey, a book wholesaler, has supplied this library with most of its book needs for many years. It offers a substantial discount (38%), free transportation (no postal nor freight charges), rapid service and the opportunity to write our own credit memorandums for books lost, damaged or incorrectly invoiced. However, because of rising freight and postal charges, delivery costs, effective May 15, 1974, have become the customer's responsibility.

The Harry Futterman Fund, Inc., of New York City, has approved a grant of $130.00 to the Kanawha County Public Library. The money is to be used for the purchase of musical recordings which are to be circulated to library patrons in good standing. The Harry Futterman Fund, Inc. has contributed $1,630.00 since August, 1953.

Mr. Simmons, Binding and Preparations Librarian, has informed me that "Welded Books" or "Perfect Binding" could replace stitching, staples and other forms of mechanical binding of books, paperbacks and periodicals. The new development involves the use of paper containing a thermoplastic resin which welds the spine together by use of hot clamps or very high frequency radio waves. Materials bound this way are said to be stronger (which we doubt) and to lie flatter than those bound by conventional binding methods.

The Kanawha County Public Library receives nearly 500 magazines and about 55 newspapers within a calendar year. Some periodicals are received as gifts.

Most, however, are purchased through a subscription agency or, in some instances, directly from the publisher. We prefer the former because of certain advantages: a) it involves less paper work (one bill, one check); b) it saves manpower, time and cost; and c) annual ordering is made easier by sending a list of additions and deletions. The cost of subscription to the newspapers and magazines purchased by the Kanawha County Public Library has increased by 37.9%. In 1970, for example, the average cost per title was $13.22. In 1974, the average cost per title inflated to $18.24. The subscription cost for 1975 is expected to climb at least by 10%. The end of periodical price inflation does not seem to be in sight.

ST. ALBANS BRANCH

The Branch Library, in association with WSAN-TV (Kanawha Cablevision), is producing and broadcasting "The World at 6th and 4th," a weekly series of entertainment, educational, and informational programs for preschoolers, elementary students, young adults, and adults in the St. Albans, Nitro, and Cross Lanes area. The series will cover a wide range of topics and will include stories and puppets, theatrical productions, films, musical events, and a variety of lectures, demonstrations, and interviews. All programs will be prerecorded on videocassette.

Mrs. Alice Devers, Children's Librarian, attended a meeting at Morris Harvey College that was co-sponsored by the West Virginia State Department of Education and the College. These two organizations plan to publish a book for children in the "From These Hills" series of Appalachian literature. The purpose of the meeting was to obtain information from people currently working with children and books about what should be included in the new volume.

On April 29, two members of the Dunbar Public Library Board, the Mayor of Dunbar and the Library Director visited the Branch for two hours. Mr. Willits led them on a tour of the Branch Library and presented a slide show and discussion of library programming; Mrs. Devers discussed children's programs.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

MAY 1974

The Charleston Gazette in its issue of Saturday, June 8, 1974 awarded a SMILE to the Kanawha County Library's Mobilibrary for beginning its summer schedule of 56 bi-monthly visits in the county.

It has been a real advantage to this institution to have professional resource persons such as Miss Wilma Brown and Mrs. Alice Gygax. Each has given many useful and valuable years to the Kanawha County Public Library as Chief Children's Librarian and as Chief Catalog Librarian (respectively). Following retirement, and endowed with good health and the desire to be of library service, both Wilma and Alice are still doing those things they do best. Employed on a part-time basis, Miss Brown advises the Librarians of South Charleston, Dunbar and Nitro on children's services and literature. Mrs. Gygax gives special and exclusive attention to the business of cataloging the numerous documents which are a vital part of our collection of materials.

An interesting exhibit was arranged recently by Mr. Simmons of our staff and Mr. Bell representing the Board of Education. Called, "School Days 1876 and Today," the display compared the work of Charleston school children of 1876 with the work of boys and girls of 1974. It seemed that the emphasis on classroom work nearly 100 years ago was on reading, penmanship and arithmetic. Today's children, it appeared, are concerned about writing themes, are involved in arts and crafts and are knowledgeable about the complexities of math. The materials from the 1876 collection,

I should add, were displayed in 1876 at Philadelphia, Pennsylvania as a part of the Educational Exhibit at the Centennial Celebration. It is also interesting to note that someone at the Smithsonian Institute, by accident or otherwise, discovered the Charleston materials and fortunately, made them available to the Kanawha County Board of Education.

Several months ago I invited all of our new librarians to join with me in exploring the direction of goals of the Kanawha County Public Library for the mid 70's and 80's. This special and unofficial group is composed of the following librarians:

Name	Date of Employment
Zetta Walker	December, 1972
Sara Wright	January, 1973
Alice Devers	September, 1973
Shirley Smith	September, 1973
Joel Stern	September, 1973
Jacqueline Wagner	June, 1974

Several interesting ideas have been proposed during a series of informal conversations. With the permission of the Services to the Community Committee, I should like to invite all of the librarians named above to meet with the committee to discuss the proposals and to reach decisions.

One of my recent pleasures occurred on May 13, 1974 when I spoke on the history of the public library movement in West Virginia to nearly 100 librarians attending a library management course sponsored by the West Virginia Library Conference and Marshall University.

BUILDING AND GROUNDS

At some time during the early morning hours of May 13, 1974, unknown person(s) placed a soapy substance in the fountain. The prank is occasional and really causes no concern to our custodial staff. It is necessary to clean the fountain, water lines and filters regularly so that the pool

looks attractive and equipment operates satisfactorily. With soap in the water, it gives our crew another chance to keep the fountain clean and free of "gunk."

CATALOG DEPARTMENT

A total of 1,733 books were processed and added to the collection which numbers 357,516 volumes.

EXTENSION DEPARTMENT

The Library's Extension Department, in a joint effort with Children's Museum of Sunrise, is making two visits during the summer months to each of six playgrounds-- three in Charleston and three out in the County. During these visits, three people from Sunrise, under the direction of Mrs. Loa Martin, put on a puppet show geared to children that centers around man's "environmental web." Small live animals on show are also woven into the theme. The Mobilibrary carries supporting books which are charged out to library patrons.

SAINT ALBANS

Our preliminary and unofficial reaction to Sunday Library Service at the St. Albans Branch is positive. In the absence of hard statistics, it appears that the patrons responded favorably by visiting and using the library.

Respectfully submitted,

Nicholas Winnick

REPORT OF THE DIRECTOR

FOR

JUNE 1974

Thanks and appreciation are extended to the Library Board for the generous increase in salaries given to each member of the staff. Your kindness and concern created much good will; and, as a matter-of-fact, should make my job a little easier. For example, turnover is expected to be reduced substantially. Attracting and retaining good personnel will be much easier now. Good salaries and improved benefits place us on a competitive level with other public sector employers (state, county, city and board of education). Moving to a "bigger and better job" may become less frequent.

The management of MacDonalds, Quarrier Street, following my inquiry, wishes to be a good neighbor and is concerned about the paper and plastic trash left on library property by careless eaters. Their offers to "police the area" were accepted.

We have been assigned 4 young men and 15 young women as a part of the Summer '74 federally funded, Manpower work experience program. The students are required to work a full-day, 40 hour week. Their job performance has been rated good, their work is supervised by regular staff and we are impressed with their attitudes, their good nature and their desire to do a good job.

The summer schedule seems to be in a constant state of flux this year. We think we know why. In-spite-of, what we hope is careful planning, for vacation allowances, other factors tend to make things difficult. For example, resignations and illnesses were situations we hoped would go away or "come again some other day." They didn't. They're constant reminders to try harder. Nevertheless, the institution continues to function satisfactorily.

BOYS AND GIRLS DEPARTMENT

Plans and preparation for the summer film program for children are well underway. A great deal of time went into planning for publicity. 5,000 flyers outlining the entire 8-week program were printed and distributed to schools, the Y.M.C.A. and Y.W.C.A., as well as the mobilibrary and library branches. The schools, in particular, were grateful to receive the flyers to pass out to the youngsters - as a guide to summer activities. Posters were made announcing the film series, and news releases were sent to the newspapers and radio stations.

The first film program of the summer was on Wednesday afternoon, June 19, at 2:00 with an audience turnout of a strong 106 in the John V. Ray room which has a seating capacity of about 65. Chairs were soon filled and children sat on the floor up in front and in the aisles. The following week attendance at the film program was 109.

CATALOG DEPARTMENT

A total of 2,007 books were processed and added to the collection which numbers 358,907 volumes.

CIRCULATION DEPARTMENT

Ms. Jacqueline Wagner, a May, 1974 graduate of Case-Western Reserve School of Library Science, was employed effective June 10, 1974. Ms. Wagner will serve as Reader's Advisory and Community Relations Librarian.

Miss Ruth Figgatt, Chief, held a special, in-service program on Picture and Pamphlet collection for representatives of the South Charleston Public Library.

EXTENSION DEPARTMENT

Mrs. Alberta Hannum, a West Virginia author and recent visitor to Charleston was invited to autograph her books. Several are in the library's collection. She agreed quickly, with kindness and appreciation. The preceeding was made possible by Mrs. Shelley Moore.

ST. ALBANS BRANCH

Branch Library Sunday Service - Preliminary Report

The St. Albans Branch of Kanawha County Public Library was open seventeen Sunday afternoons from 1 p.m. until 5 p.m., January 27 through May 26, 1974. Funds required to support Sunday service was made available from St. Albans Public Library & Recreation, Inc.

The service benefited several groups, including persons who were unable to use the facility during the rest of the week and students requiring additional time for serious research and study.

Observations by the staff resulted in several generalizations regarding Sunday service, as follows:

1. All public service areas were operated effectively and efficiently utilizing one librarian and two part-time library pages.

2. Principal Sunday users were high school and college students.

3. Circulation statistics do not reflect actual Sunday usage. Most patrons were using the reference collection and periodicals and not borrowing materials. Average hourly circulation on Sundays, however, was comparable to average hourly circulation during the rest of the year, as indicated below.

Average Circulation per hour, Monday-Saturday:	32.43
Average Circulation per hour, Sunday:	30.62

4. A statistical comparison of actual number of patrons in the library was conducted every Saturday, Sunday, and Monday from March 2 through April 1. The time of patron count was 3 p.m. on Saturday and Sunday and 4 p.m. on Monday. (Variation due to school schedule). The results of the survey indicated that more persons were in the library on Sunday afternoons than during a comparable period on Mondays and Saturdays. Results shown below:

Saturday 3 p.m.		Sunday 3 p.m.		Monday 4 p.m.	
March 2	37	March 3	41	March 4	28
March 9	33	March 10	38	March 11	31
March 16	39	March 17	44	March 18	33
March 23	44	March 24	39	March 25	22
March 30	38	March 31	45	April 1	28
	191		207		142
Daily Average	38+		41+		28+

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

JULY 1974

I was informed recently that the Kanawha County Public Library could expect to receive a gift of "considerable" value. The source of information is an attorney who, along with his clients, wishes to remain anonymous. Mr. Ray has been informed and has agreed to be of assistance. In a letter of acknowledgment, following several conversations, I wrote the following:

> "...The gift could be used, in a general and non-restrictive sense, for library materials..., furniture, equipment and for such needs as the Board of Directors may suggest."

There are two professional vacancies on our staff. Mrs. Alice Devers, Children's Librarian, St. Albans Branch, has resigned and moved with her family to Washington State. Mrs. Shirley Smith is no longer serving as full-time assistant in the Catalog Department. Mrs. Smith has been transferred to the Adult Circulation Department and is working approximately 20 hours weekly. Having reported the above, not too many years ago, I would have been concerned about recruiting qualified librarians. Today, however, many librarians now employed in large cities wish to return to medium and small libraries and library schools are graduating degree holding librarians for whom there are fewer jobs. Having contacted only the accredited institutions nearest to Charleston (Pitt, Kentucky and Catholic Universities) we have received nearly two dozen applications for the two vacancies. The usual processes are in motion and perhaps by the time we meet in September, candidates will be transformed into employees.

BUILDING AND GROUNDS

With the help of four young men made available to us through the Manpower Program, the Building Superintendent and his first assistant have been able to

renew or revitalize most of the asphalt and rubber tile installations on the second, third and fourth floors. Retirement and resignations reduced the custodial staff by two. However, Jim Thomas and I are confident that suitable replacements will be found.

BOYS AND GIRLS DEPARTMENT

Reading Club, puppet shows and films are devices to attract more children to the Children's Department in an effort to sustain their reading interests. We are encouraged by the numbers of children, often accompanied by a parent, who came to view and continue to be active users and readers.

CATALOG DEPARTMENT

A total of 1,674 books were processed and added to the collection which numbers 359,354 volumes.

CIRCULATION DEPARTMENT

Miss Jackie Wagner, newest member of the staff has been invited, in addition to her traditional or usual responsibilities in the Adult Circulation Department (as Reader's Advisor and Phonograph Record Specialist), to be librarian-in-charge for community relations. It would be her assignment to relate this institution to the community - collectively and individually. She would continue to "tell the library story" and encourage and invite visitors to use its services and facilities.

EXTENSION DEPARTMENT

I am pleased to announce that Mr. Jay Pauley, a graduate of Morris Harvey College, is in-charge-of a program addressed to the visually and physically handicapped readers.

Respectfully submitted,

Nicholas Winnicki

REPORT OF THE DIRECTOR

FOR

AUGUST 1974

The two vacancies on the professional staff have not been filled. However, I am confident that qualified candidates will be found within a reasonable time and recommended for employment. Of the nearly two dozen inquiries from new librarians, perhaps the most interesting came from a resident of Dallas, Texas, and a recent graduate of the University of Indiana Library School. The applicant, a young male, was excited about becoming a children's librarian at the St. Albans Branch. He visited Kanawha County, met with staff and spoke with some members of the Library Board. Expecting a positive reply to an extended offer, following his return to Bloomington, we were disappointed when the young man chose to remain at the graduate school.

I mention the above not because it's the story of the fish that got away; but rather, to direct your attention to the fact that more young men are becoming interested in working with boys and girls.

Dr. Seigle W. Parks of Charleston and Director of Medical Services, C & P Telephone Company, exhibited his architectonic drawings and dry brush watercolors in The John V. Ray Room. The one man show for August, 1974 attracted many persons.

BUILDING AND GROUNDS

I am pleased to report that the Bureau of Fire Protection, Charleston Fire Department in its Firesafety Inspection Report dated September 9, 1974 remarked,

> "Your staff are to be complimented on a well kept building, one of the very best in Charleston. This inspection was indeed a pleasure."

CATALOG DEPARTMENT

A total of 1,973 books were processed and added to the collection which numbers 360,450 volumes.

Respectfully submitted,

Nicholas Winnick

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1974

Robert Fitz Simmons, 1913-1974, a dedicated library employee of 40 years, passed away on Sunday morning, September 22, 1974. This kind and gentle man meant so much to his colleagues, friends and library users.

Fitz did so many things, so well, for so long. All were accomplished with spirit, grace and intelligence. Having known the man for nearly 18 years, perhaps the role of teacher and counselor would have suited him best and pleased him even more. He recruited, employed and trained hundreds of young men and young women as pages. He shared their enthusiasms as-well-as their concerns. He was fair and reasonable and was always remembered with greeting cards and personal visits from "his" pages.

Several picture stories appeared in The Charleston Gazette describing the Library's paperback book exchange program (for which a SMILE was awarded by the newspaper) and the display and use of juvenile materials in the adult circulation department.

The paperback book exchange experience is a success. Having begun with about 100 gift copies, the collection presently numbers nearly 300 paperbacks. The program continues to generate more gifts and favorable comments. The cost to the library is in space only. Staff time is minimal.

A selection of several hundred juvenile books was placed in the Adult Circulation Department to remind patrons of the Library's rich collection in children's literature and to give parents and others an opportunity to

borrow these materials when the Boys and Girls Department was closed. The reaction from the public has been satisfactory. Our staff is pleased.

CATALOG DEPARTMENT

A total of 1,290 books were processed and added to the collection which numbers 361,446 volumes.

CIRCULATION DEPARTMENT

Ms. Jackie Wagner was assigned duties and responsibilities previously held by Mr. Simmons. Shortly afterwards, she became ill with hepatitis and is expected to be absent until mid-November.

Respectfully submitted,

Nicholas Winnick

REPORT OF THE DIRECTOR

FOR

OCTOBER 1974

For several years we have talked about keeping the Library open on Sunday afternoons during the Fall, Winter and Spring months of the year. Although the idea has received a great deal of attention from the staff and by members of the Library Board, other priorities always managed to make demands upon appropriated and grant-in-aid funds. Never-on-Sunday, so it would seem, was more than just a title of a song or a movie. It was a jinx; or at least until the Library Board met on October 8, 1974 and decided to extend library services from 1:00 p.m. to 5:00 p.m., on a temporary basis through December 29, 1974. On Sunday, October 20, 1974, the doors were opened to a large number of waiting people. Patron reaction was enthusiastic. The Charleston Gazette, in its issue of November 4, 1974, awarded a SMILE to the Kanawha County Public Library. We have every reason to believe, supported by patron reaction, that our community wants and needs this added service.

Mrs. Alice Gygax, circulation, reference and catalog librarian for nearly 11 years, quietly and unexpectedly passed away on October 19, 1974. For her many years of valuable service to this institution and its patrons, the Library Board awarded Alice White Gygax its special commendation plaque.

Mrs. Helen Miller, Mrs. Annie Liu and Library Director attended the 59th annual conference, West Virginia Library Association, held at Pipestem, West Virginia on October 10-12, 1974.

BOYS AND GIRLS DEPARTMENT

We continue to search for a Children's Librarian, Assistant; a newly created position funded with Grant-In-Aid money. Applications have been

received from library school graduates of Indiana University, Catholic University, University of Pittsburgh, University of Kentucky and George Peabody. The position, I am confident, will be filled as early as December, 1974 or as late as January, 1975.

BUILDING AND GROUNDS DEPARTMENT

The Library's air conditioner received its customary end-of the year, close-down, maintenance check. Hopefully, with this kind of attention, the unit should continue to operate efficiently and satisfactorily for years to come.

CATALOG DEPARTMENT

Miss Claudia Benton, a graduate of the University of Kentucky Library School, Class of 1974, was employed effective October 14, 1974 and serves as an assistant to Mrs. Liu.

CIRCULATION DEPARTMENT

Ms. Jacqueline Wagner was transferred to the Catalog Department effective October 1, 1974 accepting duties and responsibilities previously held by Mr. Simmons.

ST. ALBANS

Sunday library service at the Branch, in its second year, continues to be successful. Funding of this extra measure of service is made possible by the St. Albans Library and Recreation Board, Inc.

Respectfully submitted,

Nicholas Winowiecki

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1974

The Library was closed on Wednesday, November 27, 1974 until 1:00 p.m. Members of the staff attended funeral services for Mr. John V. Ray held at Christ Church United Methodist. The Library Director was a pall bearer.

The Library received several gifts totaling $1,400.82 in cash and checks. Acknowledgements have been extended to the following donors:

James Gillespie Memorial Fund	$450.82
Given by relatives, friends, neighbors, students and faculty of John Adams Junior High School	
Charleston Chapter, West Virginia Society of Certified Public Accountants	750.00
Given by the membership for the purpose of adding books on accounting for use by students, laymen and persons interested in accounting as a career	
National Association of Accounting, Southern West Virginia Chapter	200.00
Given by the membership for the purpose of adding basic, elementary books on bookkeeping and accounting which will be placed on loan in the Dunbar, Nitro and South Charleston libraries	
Total gift	$1,400.82

The dollar value of the gift exceeds the cash figure noted above because of the Library's advantageous discount schedule which is passed on to the donor.

Jim Gillespie was a ninth grade student at John Adams Jr. High School who was tragically involved in a bike accident. Sandy Giltinan, a friend of Jim's and a classmate, is the young man who proposed the idea of memorial

books through Kanawha County Public Library. Sandy is also advising an adult circulation librarian on suitable memorial acquisitions.

An orientation program for staff was held on November 25, 1974 at 9:30 a.m. The purpose of this and subsequent meetings is to inform members of the history, tradition, policies, practices, purposes, and operation of Kanawha County Public Library.

A planning meeting of the Kanawha County Public Library - Adult Basic Education Group was held on Tuesday, November 12, 1974 in The John V. Ray Room. Present were representatives of the Library, Commission on Aging, State Department of Education, Board of Education and ABE personnel.

BOYS AND GIRLS DEPARTMENT

Several in-service meetings were planned in cooperation with Julia Dillinger and Marie Beckett, library consultants, for elementary school library personnel of the Kanawha County Public Schools. The in-service meetings were scheduled on Tuesday and Wednesday afternoons, November 19, 20, with approximately 35 library aides attending each afternoon. Services rendered by Kanawha County Public Library to the schools were discussed by Helen Lind of Boys' and Girls' Department and Helen Miller of Extension Department.

EXTENSION DEPARTMENT

Mrs. Miller reported that three private schools in Kanawha County indicated interest in obtaining Deposit collections; which is a loan of books, usually 50 in number, for use in individual classrooms. Loan periods generally last for about 60 days.

ST. ALBANS

A very interesting feature entitled "The Age Old Art of Story Telling" appeared in the Charleston Gazette on December 5, 1974. The children's literature class at Morris Harvey College were guests of the St. Albans Branch and Miss Marilyn Long, Children's Librarian, who discussed and demonstrated story-telling techniques.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

DECEMBER 1974

I express and extend thanks and appreciation to The Charleston Daily Mail and to Mr. Jack Maurice for presenting the Artist's drawing, by Mr. Pat Schell, of Charlie and Jenny West standing on the library plaza and extending greetings for a Happy New Year to the newspapers' readership. The original drawing included color transparencies which would give us the capability of color reproduction.

Ms. Jackie Wagner, librarian assistant since June, 1974, resigned effective February 28, 1975. The following day she becomes Assistant Librarian, South Charleston Public Library and Director, effective July 1, 1975.

The second annual Library Appreciation Day will be observed on Sunday, February 2, 1975. The event is an effort by the West Virginia Library Commission and the West Virginia Library Association to recognize and honor the Legislators for their concern and support of public library programs and grant-in-aid funding. Last year's successful observance and reception was held on February 3, 1974 in our St. Albans Branch.

The federally funded Manpower Program has made it possible to add several unemployed clerical and custodial persons to our staff at no out-of-pocket expense. Each employee receives training and gains meaningful experience while working in any of these authorized positions. Accounting and record keeping are maintained by the Manpower Office located in the County Court Building. All appointments are effective through June 30, 1975.

BOYS AND GIRLS DEPARTMENT

School groups continue to visit, each month, the libraries in Charleston and in St. Albans. Purposes are several-fold: to see the Library, to meet the staff and to be informed about materials and services. Groups totaling nearly a thousand persons include children and young people from kindergarten through high school.

CATALOG DEPARTMENT

A total of 1,352 books were processed and added to the collection which numbers 365,011 volumes.

EXTENSION DEPARTMENT

Collections of juvenile books have been made to seven private, Christian schools recently established in Kanawha County. Selection of titles was completed, generally, by the teachers with some assistance by Mrs. Miller and departmental librarians.

ST. ALBANS

Mr. Willits reported that his records show that 1,161 non-library sponsored meetings have been held in the Conference and Community Rooms during the past 38 months. Someone always remarks that the busiest place in St. Albans is the library. The librarians and staff have managed to create waves of patron traffic. Their successful programs include, but are not limited to the following: work with pre-school and elementary boys and girls, classic comedy films, international film festivals, and lecture series intended for the blind, aged and special interest groups.

Respectfully submitted,

Nicholas Kinnich

REPORT OF THE DIRECTOR

FOR

JANUARY 1975

I was elected President, Middle Atlantic Regional Library Federation (MARLF) at a meeting of its Board of Directors held on January 20, 1975 in Chicago, Illinois. Place and time were convenient because all of us were attending the Mid-Winter Conference of American Library Association. MARLF membership includes the library associations of Delaware, District of Columbia, Maryland, New Jersey, Pennsylvania and West Virginia. Each state library association is represented by two of its members.

> "The Federation is organized exclusively for charitable, scientific, literary and educational purposes, including the planning and development of the means for the continuing education and cooperation among national, state and regional library associations, libraries, librarians and agencies with related interests."

Conferences are held on an infrequent basis. The most recent was held in Atlantic City in October, 1973 when nearly 4,000 persons attended.

A White House Conference on Library Services was enacted by Congress and signed into law by President Ford on December 31, 1974. The purpose of the White House Conference is to develop recommendations for the further improvement of the nation's libraries and their use by the public. The law authorizes the White House Conference to occur not later than 1978. It also authorized, but does not appropriate, up to 3.5 million to assist the states with their conferences and to implement the White House Conference.

Mr. Lewis Cablish, representing an unidentified donor, extends the

possibility of a gift piano to the Library. I am not sure if the instrument is a baby grand or player piano. Mrs. Anderson and Mrs. Myerly have readily and gladly agreed to consider the gift and to prepare a recommendation for the Library Board.

BOYS AND GIRLS DEPARTMENT

The Boys and Girls Department is now open on Friday nights, also, until 9:00 p.m. The other night is Monday. This opportunity was made possible with the addition of another librarian and a change in scheduling.

Miss Sue Williams, a graduate of George Peabody School of Library Science, joined the department on January 2, 1975. Her immediate responsibilities include planning and preparing Friday night and Saturday programs for children and parents, evaluation and development of the children's phonograph record collections and assisting the Chief, Children's Librarian.

CATALOG DEPARTMENT

A total of 2,285 books were processed and added to the collection which numbers 366,897 volumes as of January 31, 1975.

CIRCULATION DEPARTMENT

Sunday library service continues to bring professional satisfaction to staff. There are constant numbers of people checking out books or doing research. There seems to be little or no hassles, except for sudden snow storms.

EXTENSION DEPARTMENT

The Correctional Center Library circulated 40 adult and 20 juvenile books in its first full-month of operation. Mr. Jay Pauley, librarian-in-charge, seems to feel that magazines and comic books need not be a part of the collection, at this time, because of certain housekeeping problems. Some of the periodicals (sports and out-door) disappear or else are damaged when pages and/or pictures are removed.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1975

The West Virginia Library Commission reported that the Legislature and Governor approved a Grant-In-Aid appropriation of 57 cents per capita for fiscal year 1975/1976. This represents an improvement from 30 cents per capita and $68,854.00 to 57 cents per capita and $130,823.55. Recommendation of expenditures will be prepared and submitted to the Budget Committee whose members are:

Mr. Anderson
Mr. Jacobson
Dr. Riggleman
Mrs. Smith
Mr. Snyder
Mr. Springer, Chairman

The Kanawha County Public Library, in cooperation with the Kanawha County Board of Education, has had on public display the textbooks currently under review for adoption. These include the elementary social studies sets (Fideler, Laidlaw, Benefic, American Book Company, and Silver Burdett); the music sets (Allyn and Bacon, Follett, American Book Company, and Holt, Rinehart and Winston); and the secondary home economics and business education books from a variety of sources.

Several hundred people have looked over the books, many of them taking the time to fill out a comment card. These comments are one form of citizen feedback to the screening committees and the School Board.

Overall, the response has been satisfactory.

BOYS AND GIRLS DEPARTMENT

Effective February 7, 1975, the Boys and Girls Department has extended its Friday hours to 9:00 p.m. This opportunity was made possible when

Ms. Sue Williams, Children's Librarian, was added to our staff in January, 1975. A change in scheduling permits adequate staffing in the department for the purpose of providing three additional hours of public service time per week.

CATALOG DEPARTMENT

A total of 1,958 books were processed and added to the collection which numbers 368,081 volumes as of February 28, 1975.

BUILDING AND GROUNDS

I continued to express concern to our neighbors who share with us the Promenade that connects Capitol and Summer Streets. Much of this property is owned by Kanawha County Public Library and my concern is with the vehicles frequently parked in this area. It becomes a hazard to pedestrian traffic when oil and grease drippings occur or when the sidewalk suffers structural damage. In the interest of safety, I have notified, by letter, that parking for any reason would not be permitted and violators would become responsible for any personal injury and/or property damage.

EXTENSION DEPARTMENT

Our Mobilibrary purchased in June, 1968 is beginning to show some signs of mechanical wear-and-tear. In nearly seven years and approximately 90,000 miles the vehicle was repainted, generator over-hauled, transmission gears replaced, new engine block installed and many tune-ups and other instances requiring first echelon maintenance. My top-of-the-head observation seems to tell me that a replacement might be considered in three or four years. After which, the present vehicle might be used as a semi-permanent installation; traveling to one area and remaining perhaps all day before it returns to its home base.

Respectfully submitted,

Nicholas Winnick

DIRECTOR'S REPORT

FOR

MARCH 1975

At its meeting held on December 10, 1974, the Library Board approved the acceptance of a supplementary grant-in-aid of $1,092.00 for the Nitro Public Library for the purpose of increasing its library service time from 16 hours to 30 hours weekly.

The West Virginia Library Commission grant was received March 24, 1975 and will be made available to the Nitro Public Library as-soon-as possible.

BOYS AND GIRLS DEPARTMENT

The children's librarians (two of whom are "brand new") and I are meeting to review and evaluate present children's services and programming. In addition, we have suggested to ourselves the strong possibilities of greater and/or more effective cooperation with other institutions and organizations who make contact with boys and girls. These include, but are not limited to, the following:

1. Schools - For many and obvious reasons.

2. Local colleges - Particularly through children's literature classes and their instructors.

3. Child Care Centers, Headstart agencies - Children and staff.

4. Local hospitals - Juvenile patients and pediatric staff.

5. Juvenile Court - Presently conducted in a limited way.

6. Parks and Recreation - Reading is fun for players and staff.

BUILDING AND GROUNDS

Perhaps the worst of winter and its freezing temperatures is over. We hope it is because water is circulating, once again, over the Cronbach sculpture. The building superintendent and I have no nagging fears that the return of cold weather might result in damaged water lines. We have "built-in" protection through a temperature gauge which shuts-down the flow when the water reaches a level of 38°.

CATALOG DEPARTMENT

A total of 2,038 books were processed and added to the Collection which numbers 369,619 volumes as of March 31, 1975.

EXTENSION DEPARTMENT

Library services extended to the visually handicapped readers through our Talking Books Program, promotion by Mr. Jay Pauley and the ease with which one could come-into or out-of the building are factors which have made it possible for the Lighthouse for the Blind to hold regularly scheduled meetings in The John V. Ray Room. Jay is a bit concerned because everything seems to be working so well; he is concerned that something might turn into a problem.

REFERENCE DEPARTMENT

Mrs. Virginia Saunders from the U. S. Superintendent of Government Documents office visited the department on Tuesday, March 18, 1975 for the purpose of making an unannounced, investigative visit to depository libraries such as Kanawha County Public Library to see how we were handling government documents and to find out if they were accessible to library users. Kanawha County Public Library is a partial depository. We have the options, as

such, of selecting only those U. S. government documents which we say will be of use and benefit to our patrons and staff. The consensus among the Reference librarians seems to indicate a favorable and impressive evaluative report.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

APRIL 1975

Mr. Edmund N. Bacon, a nationally renowned architect and city planner from Philadelphia, Pennsylvania, on a recent visit to Charleston, as a participant in the Morris Harvey College Colloquium on the Quality of Life, was quoted in the Charleston Daily Mail (April 26, 1975) that he..."liked the open spaces in the city, the park areas and the plaza in front of the library."

Groundbreaking ceremonies for the Cross Lanes Instant Library project were held on Friday morning, April 18, 1975. Nearly 1500 persons attended. Representatives included members of the Kanawha County Public Library Board, Dunbar Library Board and Mayor, Kanawha County Commission, Kanawha County Board of Education, West Virginia Library Commission, civic organizations, teachers and hundreds and hundreds of children representing all schools from the area.

Mrs. Virginia Simmons, President, Cross Lanes Community Library and Cultural Association, and Mr. Albert Thalheimer, Chairman of the Board, Bank of Cross Lanes are working on a unique proposal which is, perhaps, the first of its kind in West Virginia. Essentially, the bank proposes to give to CLCLCA a sum of $100.00 per month for 12 months. Instead of giving dishes, silverware or other gifts to encourage or recruit new personal and business accounts, the above was suggested. Plans have not been finalized, however.

West Virginia Library Commission sponsored an "Information Power" institute in Charleston on April 2-3, 1975. Some members of the staff and

Library Director were active participants. Purpose of the workshop was to focus attention on state government as a source of information.

BOYS AND GIRLS DEPARTMENT

Miss Helen Lind and Miss Sue Williams are actively involved in experimental programs involving Kanawha County Parks and Recreation Commission and Charleston Memorial Hospital. Purpose is designed to acquaint park and pediatric staffs and children with services and programs of the library through puppet shows, story hours and reading.

The Puppeteers of America had their Great Lakes Regional Festival Arpil 4th through April 6th and was attended by Sue Williams. The weekend included six workshops including techniques of making puppets, using rod puppets, working with children and puppets, how to get more action into puppets and how to produce and promote shows. In between workshops, shows were given by expert puppeteers.

It is our hope and intent that in attending these festivals which include several workshops in puppetry, we will be able to bring back to Kanawha County Public Library more useful knowledge and ideas to enhance our own puppetry programs, including our preschool programs, Saturday puppet shows, and a puppetry workshop for children which is in the planning for this summer of '75.

CATALOG DEPARTMENT

A total of 1869 books were processed and added to the collection which numbers 371,084 volumes.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

MAY 1975

Mr. L. K. Lovenstein was awarded the Alumni Distinguished Service Award by Davis and Elkins College. President Gordon E. Hermanson made the presentation at a honors dinner held in Benedum Hall on campus. Alumni Distinguished Service Award is presented to Davis and Elkins graduates who have distinguished themselves in their fields of work and who have made significant contributions to the betterment of their communities and to society.

The Library Director was honored by the Charleston Job Corps for his "outstanding contributions and dedications" to the Charleston Job Corps at a ceremony held on June 8, 1975 at the center. His name was one of 47 placed on the Charleston Job Corps Center Hall of Fame Plaque, located in the lobby, for "your community efforts towards acceptance of the Center and your good neighborliness...."

The Kanawha County Public Library is in receipt of a gift of $130.00 presented by the Futterman Fund of New York City. The money is used to purchase musical phonograph recordings for the public lending collection. The Futterman Fund has made contributions to Kanawha County Public Library since 1953 and its gifts, to-date, total $1,960.00.

The Kanawha County Public Library, on May 15, 1975, opened bids for a station wagon to be used in the extension of library services for Homebound Persons. Four bids were received. Lowest bidder was Childers Chevrolet Company, Nitro, West Virginia at $4,191.48. Mr. Don Karle, Department of Finance and Administration, was helpful in the preparation and development of a bid document.

Photographs, both black and white and color, of the April 18, 1975 ground breaking ceremonies at the Cross Lanes Instant Library site will be exhibited at the Library Board meeting scheduled for July 11, 1975. The photographs are the gift of the two talented photographers, Mr. James Stewart, Department of Vocational Rehabilitation, and Mr. Ross Taylor, West Virginia Library Commission who covered the event.

A $100,000 damage suit was filed Monday, May 19, 1975 against St. Albans Public Library and Recreation Inc., and Deggeller Amusement Company of Florida. The suit, filed by Bertha Perkins, alleges that in July, 1973, she stepped in a hole near the amusement area at the St. Albans Town Fair and sustained injuries. The insurance carrier attorney is Steptoe and Johnson.

BOYS AND GIRLS DEPARTMENT

Friday evening children's services will be suspended during the summer months beginning in June. Services and programs will resume in September after Labor Day.

CATALOG DEPARTMENT

A total of 2,498 books were processed and added to the collection which numbers 372,639 volumes.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

JUNE, 1975

Summer Youth Work Program began Monday, June 16, 1975 and is scheduled to end August 15, 1975. The purpose is to provide young men and women from low income families with a meaningful work experience. There will be in house as-well-as outside work to be done.

BOYS AND GIRLS

Miss Helen Lind, Children's Librarian, Main Library and Miss Marilyn Long, Children's Librarian, St. Albans Branch attended the National Puppetry Festival in St. Charles, Missouri on June 22-27, 1975. The conference was sponsored by Puppeteers of America. Funds were not available to defray expenses. However, library time was granted approval.

BUILDING AND GROUNDS

Granite walls and outside steps have been repaired with caulking compound and mortar. The weather, including rain, freeze and thaw was responsible for the separation and deterioration of the stuff that binds.

The insurance carrier's boiler inspector made an unannounced visit for the purpose of seeing and evaluating the library's two boilers. Afterwards, an "excellent rating" was awarded.

CATALOG

Mrs. Janet Callard, formerly, West Virginia State College, successfully completed a special project to provide a complete set of catalog cards for every book in the Dunbar and Nitro Public Libraries. Grant-In-Aid funds were used for this purpose.

A total of 1,980 books were processed and added to the collection which numbers 373,921 volumes.

EXTENSION

Sunrise, Kanawha County Parks and Recreation Commission and Kanawha County Public Library were cooperatively involved in a Children's program held at several playgrounds. Most boys and girls enjoyed the games, animal exhibits, story hours and films.

Respectfully submitted,

Nicholas Winnicki

REPORT OF THE DIRECTOR

FOR

JULY 1975

The 1975 annual conference of the American Library Association was held in San Francisco, California June 28 - July 4, 1975. Miss Ruth Figgatt, Miss Helen Lind and I were among the 20 West Virginians who attended. We extend our grateful appreciation to the members of the Library Board for making this opportunity possible.

Mr. Taylor Jones, caricaturist, The Charleston Gazette sustained the loss of one of his works which was on exhibit in the adult circulation department. Mr. Jones submitted a claim for $125.00. Unfortunately, our insurance coverage is such that the loss of the first $250.00 is deducted or is the claimant's responsibility. Perhaps Mr. Jones' graciousness and understanding will prevail.

Mr. Edmund N. Bacon of Philadelphia, Pennsylvania, a prominent architect and city planner, spoke at the Civic Center during the Colloquim on the Quality of Life. He liked, among other things, the appearance of "the plaza in front of the library."

Staff changes effective July 1, 1975 include the following:

1. Mrs. Helen Miller from Chief, Extension Department to Chief, St. Albans Branch.

2. Mr. Robert Willits from Chief, St. Albans Branch to Chief, Extension Department.

3. Mr. Joel Stern from Extension Librarian to Assistant to Director/Services Librarian.

Mr. Frank J. Ontko, Circulation Librarian, resigned effective July 31, 1975 to accept a position as Director, Stonewall Jackson Regional Library, Buckhannon, West Virginia.

BOYS AND GIRLS DEPARTMENT

The weekly summer film programs held on Wednesday afternoons (July 2, July 9, July 16, July 23 and July 30) created a great deal of interest and enthusiasm. By official count, 322 boys and girls attended the five shows.

CATALOG DEPARTMENT

A total of 1,723 books were processed and added to the collection which numbers 375,133 volumes.

EXTENSION DEPARTMENT

Miss Evelyn Coskey, author of the book, Easter Eggs for Everyone, published by Abingdon, said recently,

> "my editor called me with the news that the book I finished this spring is to be published as a series of three...over a period of time. We had known for some months that two were a possibility but this was totally unexpected."

REFERENCE DEPARTMENT

Higher material cost has forced us, relunctantly, to increase the microfilm reader/printer, microfiche and copy machine charges from ten cents to fifteen cents.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

AUGUST 1975

There was a great deal of activity on the Library's steps and plaza during Charleston sponsored annual Regatta Week. There was music (blue grass, rock and jazz), drama (Appalachian theater), a beauty pageant and an introduction of the runners in the city sponsored 15 mile race. It may seem somewhat redundant to remind ourselves that the plaza and steps serve adequately and conveniently as a "stage" for such purposes.

The audiences were large and well-behaved. City clean-up crews helped in outside housekeeping chores. Each event received attention from the police department, and patrons were able to enter and leave the library with ease and comfort.

Mayor Hutchinson extended thanks and appreciation to the Library for providing facilities during the special week.

Mr. Brian Faust, a resident of Emporia, Kansas and a library school graduate of Emporia Kansas State University was employed as Circulation Librarian effective August 18, 1975.

Mr. Christopher Hartmann, a resident of Albany, New York and a library school graduate of the State University of New York in Albany was employed as Extension Librarian to become effective September 2, 1975. Chris arrived early and spent several days in getting acquainted with staff and departmental practices.

The Library is in receipt of a William A. Bradford Jr. Memorial Fund gift of $850.00. The money is used to purchase books on West Virginia and/or by West Virginians.

The Quota Club of Charleston presented the Library with adult and juvenile books and materials which relate to problems of the deaf. This useful and valuable gift has been processed and added to our collection.

Several members of the staff and I have suggested to each other the possibility of forgiving overdue fines to patrons 65 years and older. Reasons are noted as follows:

1. Library use by older patrons might be increased thereby.

2. This policy would be in keeping with a growing local trend to charge older persons at lower-than-standard rates, e.g., KVRT bus fares, waiver of checking account service charges by some banks, 10% discount on prescriptions by some pharmacies, etc.

3. This policy would provide the Library with good will.

4. Senior citizens are on fixed income and face many problems without being burdoned with additional nickel and dime costs. We are reluctant to contribute to their difficulty.

It doesn't appear that we could use the experience of other libraries in reaching a decision on this matter. A cursory examination of Library Literature, from 1964 through April, 1975, turned up no citations of other libraries granting "over-65 exemption."

CATALOG DEPARTMENT

A total of 1,123 books were processed and added to the collection which numbers 376,085 volumes.

CIRCULATION DEPARTMENT

Mrs. Zetta Walker and Mrs. Nova Casto attended a Film Circuit Workshop (of which Kanawha County Public Library is a member) in Zanesville, Ohio on August 15, 1975.

REFERENCE DEPARTMENT

Our interlibrary loan policy was revised by members of the department and Mr. Stern and approved by the Director. Changes were necessary to be compatible with policy statements of West Virginia University and Marshall University.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

SEPTEMBER 1975

A supplemental grant-in-aid from the West Virginia Library Commission made it possible to purchase additional steel shelving for the St. Albans Branch and Main Library. An order, on low bid, was entered early enough in the fiscal year with the reasonable expectation that delivery would be made before June 30, 1975. However, because of managerial and financial problems, it now appears that Virginia Metal Products Company finds it necessary to cease business and declare bankruptcy in-spite of an estimated 20 million dollars of business "on-the-books." I have been assured by West Virginia Library Commission that the $4,900.00 reserved for the purchase was not "lost" and remains committed until July 1, 1976.

Bicentennial programs are being prepared by staff members who are gathering literature for distribution to both juvenile and adult patrons. Some activities are sketched below:

Adults

January, 1976

Tracing your Ancestor: A Genealogical Lecture

February, 1976

Art in Colonial Time
Includes lecture, film and exhibit

March, 1976

West Virginia in the American Revolution
Speaker: To be announced

April, 1976

Music, Recreation, Home Life
Participants: Representatives from Kanawha Players

May, 1976

Theme: "Life, Liberty and Pursuit of Happiness"

May 2 - The Rugged Individualist
Film: Howards of Virginia

May 9 - The Dream of Success
Film: Citizen Kane

May 16 - The Pursuit of Pleasure
Films: Classic Comedy (4)

May 23 - The Fruits of Wisdom
Film: A Man Called Peter

In anticipation of demand for bicentennial materials from children, packets were prepared and distributed to Kanawha County elementary schools, including private institutions. Skits, booklets, reading lists, colonial costume patterns have been made available to us, without charge, through the generosity and kindness of Senator Randolph, VFW, John Hancock Life Insurance Company, West Virginia American Revolution Bicentennial Commission, Simplicity Patterns and the American Library Association.

Perhaps one of the nicest and best ways to recognize a cataloger when you see one, appeared in an essay entitled, On the Ordering of Knowledge by William H. Carlson, Librarian/Author of Oregon State University. I share the following with you:

> The keystone but largely unsung workers of the library hierarchy are the catalogers. They are the people who stand between the acquisition librarians, busily operating their dragnets to draw into the library materials from all parts of the world, and the service librarians whose function it is to interpret and make easily available the totality of the library's holdings.
>
> Of all the people who work in libraries, the catalogers and classifiers are the most clearly intralibrary in their operations. They have no exciting contacts with librarians, authors, book dealers, and jobbers in the far places of the world. Very rarely do they see and participate in the satisfaction of the well-served library user, or conversely the disappointment and frustration when the library does not yield

up the book or special bit of information required at the moment. It is their duty to reduce to order and system a vast miscellany of materials flowing into the library, on almost every conceivable subject, from all over the world, and in a great variety of languages. These materials, arriving in complete subject confusion, the carefully wrought ministration of the catalogers organize into easy findability. In nearly all American libraries, when books are released to the service departments, they are ready to take to their places on the shelves in carefully designated sequence with previously acquired materials on the same subject. Hopefully, simultaneously with this release and in a planned coordination, cards fall into the catalogs to accurately describe and record these newest additions in all their subject ramifications.

Contrary to the opinion of many people, some librarians included, the things the catalogers do can be both exciting and satisfying. Catalogers sit at the fount, as it were, of the productivity of the human mind, reducing all to order and system. Working at the frontiers, they see and help to order the unfolding of knowledge. While materials come to them in quantity, they cannot be handled in quantity. Each book and each pamphlet must be considered and handled as a separate entity, and its content, regardless of language, sufficiently mastered to satisfactorily classify it both by numbers and verbally by subject headings, and to describe it so accurately that it becomes a unique bibliographical item which cannot be confused with the millions of other books of the world, thousands of which may deal with the same subject.

Fundamentally, cataloging is an intellectual process, sometimes, in matters of principles and policies, profoundly so. It is for this reason that persons of scholarly bent and orderly instincts make the best catalogers. It is for this reason too that many librarians who have shied away from the close application and meticulous detail of cataloging work find, to their considerable surprise, that once having taken the baptismal plunge, they like it.

Yes, of all the people who work in the library catalogers are the most basic. The efficiency and usefulness of the library rests on what they do in their daily work of absorbing new titles, of revising and fashioning the catalogs to keep them abreast of the times, and of eliminating out-moded subject terminology in favor of current usage. In a catalog department, poorly done work can often slip by unnoticed for long periods of time, but the effects are cumulative and the work of inefficient and careless catalogers, and of those who have not understood or been equipped for the fundamentally intellectual nature of the cataloging process frequently

rises up to harass future generations of librarians and scholars. On the catalogers at all levels, clearly depends the ease or lack of it with which a library can make its resources available. Obvious yes. But recognized? Not often.

BOYS AND GIRLS DEPARTMENT

Our Boys and Girls Department is cooperating with Piedmont Elementary School in a new program for accelerated children. Arrangements have been made for 14 children to come to the library each Tuesday for an hour of independent study. The children range from level one to level six. The new program began September 23, 1975.

CATALOG DEPARTMENT

A total of 1,231 books were processed and added to the collection which numbers 376,800 volumes.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

OCTOBER 1975

BUILDING AND GROUNDS DEPARTMENT

Some essential work was completed recently on the building's roof and eaves. Leaks and water discolorations were discovered, investigated and repaired.

Following a recent Charleston Fire Prevention Bureau inspection, a new EXIT light was installed on the first floor wall near the periodical collection.

BOYS AND GIRLS DEPARTMENT

The library's new extension of children's services to day care centers went into effect the week of October 13, 1975. Programs are scheduled on Mondays, Tuesdays and Wednesdays of each week. The following day care centers are participating:

Ben Franklin Day Care Center, Dunbar
Child Care Center, Charleston
Orchard Manor Day Care Center, Charleston
Pied Piper Day Care Center, Charleston
Tiny Tyke Prep Center, Charleston
Triangle Day Care Center, Charleston

CATALOG DEPARTMENT

A total of 2,092 books were processed and added to the collection which numbers 378,231 volumes.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

NOVEMBER 1975

Framed art reproductions, the use of 16mm films and the homebound project to provide materials to persons handicapped by physical disability, age or extended illness expand the total library program in Kanawha County through this institution, its branch in St. Albans and the affiliate libraries of Dunbar, Nitro and South Charleston. Use of the materials and praise of the program is very encouraging.

The U. S. Postal Service was granted permission, approved on many occasions previously, to use the Promenade connecting Capitol and Summer Streets for the purpose of providing postage convenience to the thousands of downtown shoppers. Service is scheduled to begin on December 6, 1975 and end December 20, 1975.

Because of the concern and dedication of some members of the staff who volunteered to become a part of the Red Cross Blood Bank Program, all staff members qualify to receive blood when needed at no cost to themselves.

Book storage space at Kanawha County Public Library is at a premium and could become a critical problem in the future. However, other arrangements are being considered and the most likely and advantageous seems to be something that could be arranged in cooperation with the West Virginia Library Commission. Mr. Glazer indicated that his space in the new building is vast and that an appropriate amount could be used, temporarily, for our needs and purposes. It is likely that our non-strategic or limited but essential materials could be stored off-premises until requested and needed by the patron.

BUILDING AND GROUNDS DEPARTMENT

Mr. Herbert D. Hundley, a dedicated and loyal employee, retired effective October 31, 1965. Herb had served as custodian since December 1, 1975 and on occasion he filled-in as building superintendent.

Mr. James Thomas went on an extended leave of absence because of the need for some surgery. Mr. Robert Henson, in his absence, served as acting building superintendent.

CATALOG DEPARTMENT

A total of 2,055 books were processed and added to the collection which numbers 380,286 volumes.

EXTENSION DEPARTMENT

Mr. Thomas T. Wrenn, graduate of the University of Pittsburgh School of Library and Information Sciences has been appointed HOMEBOUND SERVICES librarian effective December 1, 1975. The job description reads as follows:

HOMEBOUND LIBRARIAN

Under the direction of the Chief Extension Librarian, the Homebound Librarian will implement a Homebound Program designed to provide adequate public library service to county residents unable to take advantage of regular in-library service.

The Homebound Program is a part of the Kanawha County Public Library's Extension Department, and will include service to homebound individuals, nursing homes, hospitals, and senior citizen centers.

Primary responsibilities of the Homebound Librarian include:

1. Identify specific target population groups and individuals.

2. Identify and develop cooperative arrangements with private and governmental agencies working on a day-to-day basis with the target population.

3. Coordinate the program with other departments and library activities.

4. Select appropriate library materials to support the program.

5. Establish procedures and train personnel needed to operate, maintain, and support the program.

6. Develop registration, circulation, and statistical routines and reports.

7. Design evaluative techniques to measure the impact and significance of the services provided.

8. Develop an adequate information dissemination system regarding the services of the program.

9. Supervise service to blind and handicapped and service to Kanawha County correctional centers.

The Homebound staff will consist of one professional librarian and one senior clerk (service to blind and handicapped). A station wagon will be used for delivery of materials.

A total of 1,400 books consisting of juvenile (500 titles) and adult (900 titles) were placed on loan at the American Heritage Public Library. Mr. Willits and members of the Extension Department provided an in-service training session for volunteers expected to staff the library in Clendenin.

ST. ALBANS

A Kodak 16mm film projector on loan to a St. Albans library patron for use at one of the churches in the community was never returned and is presumed to be stolen. On second blush, we discovered that the patron no longer resided at the address we had nor did the church have a film showing, nor authorize anyone to borrow equipment from the branch for use in its auditorium. The incident was reported to the police, who are investigating, and to our insurance carrier who promised to pay replacement cost less $250.00 which was a deductible condition. I hasten to add that Kanawha County Public Library is in receipt of a check of $250.00 from St. Albans

Library and Recreation Board, Inc., and is to be used for the purpose as noted above.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

DECEMBER 1975

The Bernard H. and Blanche E. Jacobson Foundation, through the years has been kind and generous to Kanawha County Public Library with gifts which are used to purchase non-fiction books. Ellie Schaul, of Charleston, created a special bookplate to identify each title in the Jacobson collection. Mrs. Schaul said that the bookplate design carries symbols which are important to each donor - the rhododendrons and trees for Mrs. Jacobson and business and industry representations for Mr. Jacobson.

Kanawha County Public Library, as-well-as other West Virginia public libraries, was invited by the Library Commission to submit a Special Project Application in the event that certain federal library dollars were made available to the State. The following were submitted with the expectation that some or many would be approved at perhaps amounts less than noted here.

Books

To replace lost or missing titles as-well-as supplement the Extension Department book collection for use by branches and affiliates. $30,000

Continuing Education

This initiative will provide opportunities for staff and board members to become more knowledgeable and effective as managers and resourceful workers. 5,000

Kanawha County Public Library in Cooperation With West Virginia Educational Broadcasting Facility

To purchase and use video cassette equipment and materials so that Kanawha County Public Library, in cooperation with West Virginia Educational

Broadcasting Facility can show Public Broadcasting Service programs for educational, informational and recreational purposes. 15,000

Office Space

To provide an adequate office facility for service to visually and physically handicapped patrons, homebound service users and staff. 5,000

Periodicals on Microfilm

To improve patron access to periodical material by increasing respective microfilm holdings of periodicals. 2,000

Patron Registration Campaign

To increase patron registration through promotion and publicity. Documentation of our experience should prove of value to other public libraries in West Virginia. 1,500

Preservation of Local History Material

To preserve local history newspaper clippings through lamination. 1,000

Audio Visual Equipment

Microfilm reader and 16mm film inspection unit. 5,000

Bicentennial

Kanawha County Public Library will sponsor lectures by local leaders who will give their views on the American Way of Life in our community. Lectures would be recorded and made available to patrons, libraries and institutions. 3,000

Framed Art Reproductions

Supplement successful Framed Art Reproduction Collection previously funded by West Virginia Library Commission. 4,000

Mr. S. B. Noe, Kenova, West Virginia, whose firm installed the Instant Library in Cross Lanes for $35,865.00 was the apparent successful bidder of an Instant Library in Burnsville, West Virginia for $23,177.00. When asked

why such a difference in cost, Mr. Noe said that the construction project near Glenville, West Virginia was expected to be easier because the building was to be installed on flat land which required little or no site work.

Instant library carpeting, previously installed in nearly a dozen projects, failed on re-inspection tests recently conducted by the State Fire Marshall's Office. Such ambiguities, I was informed, do occur because humidity or the lack of it can make the difference between what is acceptable and what is not. We experienced no problem other than a delay of installation at Cross Lanes. The occasion gave us an opportunity to look at other more acceptable material.

Kanawha County Public Library, on January 3, 1976, observed its 10th anniversary at its Capitol Street location. The years have been good ones in-spite-of some problems generated, for the most part, by young people.

Mrs. Linda Hoal, St. Albans, West Virginia continues to advocate removal of Kate Millet's book entitled, Sexual Politics.

BOYS AND GIRLS DEPARTMENT

Miss Helen Lind, Chief, Boys and Girls Department was married November 29, 1975 and now is Mrs. Helen Lind Thomas.

BUILDING AND GROUNDS DEPARTMENT

All thermostats have been set at 68° for the purpose of reducing cost and conserving energy. Sweaters are common apparel and conditions seem to be comfortable.

CATALOG DEPARTMENT

A total of 1,583 books were processed and added to the collection which numbers 381,869 volumes.

EXTENSION DEPARTMENT

Mr. Tom Wrenn, Homebound Services Librarian reported that 45 persons have been enrolled in the program. A number of agencies are cooperating. Among them are the following: Board of Education, Welfare Department, Meals on Wheels, Visiting Nurses Association, Operation Good Morning, RSVP and Commission on Aging. The youngest patron is three years old and the oldest is in his eighties.

Respectfully submitted,

Nicholas Winowiecki

REPORT OF THE DIRECTOR

FOR

JANUARY 1976

The Cross Lanes Branch Library, in-spite-of some undelivered furniture and equipment, was opened to the public on Tuesday, noon, January 27, 1976. Present for the occasion were Mr. Lovenstein, Mrs. Simmons, Mrs. Allison and Mr. Ogden of the Cross Lanes Library Board, Miss Wilma Brown, library staff from Charleston and St. Albans, and boys and girls representing neighborhood schools. Following short and appropriate remarks, Mr. William Warner, 5358 Big Tyler Road, Charleston, West Virginia became the branch library's first borrower.

The facility, temporarily, lacks tables, chairs and a charging desk. All items, early purchase order not-with-standing, have been promised for delivery by February 27, 1976.

I was very impressed with the volume of library "business" generated between Tuesday the 27th and Saturday the 31st. Mr. Yatsko reported that 282 borrower cards were issued to new patrons and 992 books were circulated. It therefore became necessary for the Extension Department to prepare another collection of books for immediate delivery to the branch. It is encouraging to note, also, that several high-school students and retired persons are actively engaged in volunteer work at the branch library. The young men and women are usually available after school and until dinner. The others serve during evening hours on Tuesdays and Thursdays. A total of eight volunteers are available for service.

Legislators' Appreciation Day will be observed on Sunday, February 22, 1976 from 2:00 p.m. to 4:00 p.m. in The John V. Ray Room. Assisting Mrs. Anderson and Mrs. Brown with arrangements are Frances Gerard and

Helen Miller of our staff together with representatives from Dunbar, Nitro and South Charleston libraries.

BOYS AND GIRLS DEPARTMENT

Mrs. Helen Lind Thomas, Chief Librarian and Miss Sue Williams, Assistant Librarian, report enthusiastically of their puppet shows, story hours and film programs presented on Fridays and Saturdays. Adults sometimes outnumber children at each event. Similar programs are continued weekly in the pediatric ward of Charleston Memorial Hospital and in nine Day Care centers.

Mrs. Thomas will conduct a puppetry work-shop for playground directors employed by Kanawha County Park and Recreation Commission.

CATALOG DEPARTMENT

A total of 2,272 books were processed and added to the collection which numbers 383,113.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

FEBRUARY 1976

The local chapter of the Transcendental Meditation Society has met, on occasion, in The John V. Ray Room and the auditoriums of the St. Albans Branch and the South Charleston Public Library.

Rules and regulations adopted by the Library Board state that "The Auditorium will not be available for...religious meetings...." Having said all of that, Time Magazine for March 1, 1976, pages 34-37, reported that a group in New Jersey filed suit in a federal district court to enjoin four high schools from teaching TM. Their claim seems to say that TM was a "form of Hinduism" which violates the principle of separation of church and state.

What response in the future should be made to TM when reservations are submitted to Kanawha County Public Library? Lacking special competence and legal expertise to judge whether TM is or is not a religion, it is my inclination to assume that it is not until a court of competent jurisdiction rules that it is. Perhaps the alternative way is not to accept reservations until the issue has been resolved. Your guidance on the matter would be appreciated.

Employees of Kanawha County Public Library were presented a "1976 Award For Distinguished Community Service in Recognition of Outstanding Achievement In Serving the Needs of Our Community" by The United Way of Kanawha Valley.

Mr. Jim Yatsko, Librarian, Cross Lanes Branch Library, resigned effective March 17, 1976. Applications have been received from several qualified candidates, all of whom were scheduled to be interviewed by several members of the staff (Library Director, Assistant and Extension Department Chief) and one of

whom will be employed by March 15, 1976.

Library Appreciation Day was observed Sunday, February 22, 1976. Guests included legislators, library board members, patrons, friends and librarians. Refreshments were served. Some costs were shared with South Charleston. Total project cost was $73.29. I hasten to add that funds were provided by an "Angel" who wishes to remain anonymous.

BOYS AND GIRLS DEPARTMENT

We have been sharing our Assistant Children's Librarian, Sue Williams, with St. Albans Branch two days each week where they are currently without a Children's Librarian. It is inconvenient to both St. Albans and Boys and Girls to have a part-time librarian carry on with programs, planning and work responsibilities at each place. I am confident that a new Assistant Children's Librarian will be employed by early April, 1976 to relieve Miss Williams of her duties at Boys and Girls so that she can perform full time as Children's Librarian, St. Albans Branch. Communications with library schools have been in the pipeline for a long time. Some interviews have been completed and a few more are scheduled to follow.

BUILDING AND GROUNDS

Mr. James Thomas has returned to St. Francis Hospital for additional surgery. Mr. Robert Henson, Maintenance Mechanic, will serve as Acting Building Superintendent.

CATALOG DEPARTMENT

A total of 1,562 books were processed and added to the collection which numbers 384,106 volumes.

CIRCULATION DEPARTMENT

Framed Art Reproductions and Film Services continue to be popular with our patrons and the affiliated libraries. The walls of the Fourth Floor Corridor Gallery, like Mother Hubbard's Cupboard, appear to be bare. And

sometimes, the best movies in town are shown in the various library auditoriums.

CROSS LANES

Library activity continues to remain high. Circulation of books, registration of borrowers and visits to the facility by school children during school hours are very encouraging. All interior installations seem to be complete, finally. The remaining furniture was delivered recently and set in place. We await, momentarily, delivery of a flag pole, gift of an appreciative resident.

EXTENSION DEPARTMENT

Homebound Services continue to grow and includes special deliveries to hospitals and residences (private, nursing homes, and senior centers). Mr. Wrenn's work is made much easier and more effective because so many volunteers and agency personnel care enough to be helpful and considerate.

Respectfully submitted,

Nicholas Winovich

REPORT OF THE DIRECTOR

FOR

MARCH 1976

Mr. Fred Glazer, Director, West Virginia Library Commission, reported recently that Kanawha County Public Library could expect to receive approximately $230,000.00 in Grant-In-Aid funds during the 1976/1977 fiscal year. More precise information was not expected, he said, until sometime in August or September, 1976.

Morris Harvey College, as a part of its Colloquim on the Quality of Life, will present, on Saturday, May 1, 1976, "Bridges and Walls in Kanawha Valley" in sponsorship with the City of Charleston, Kanawha Bicentennial Commission and others. One of the interesting, colorful and informative programs includes a historical drama to be presented on a showmobile stage, parked on Capitol Street with the Library's Plaza serving as a place for the audience. Last year's activity was quite successful. The audience included adults and children. Police officers were on hand to monitor pedestrian traffic and City of Charleston work crews were available to handle housekeeping chores.

BOYS AND GIRLS DEPARTMENT

Nearly a dozen candidates have been interviewed for the Assistant Children's Librarian position which was created when Miss Marilyn Long was promoted to Chief, Extension Department. An invitation of employment was extended to a second librarian when the first choice changed her mind. No appointment was confirmed as of March 31, 1976. However, we are confident that a competent, imaginative and talented person will become a member of our professional staff by June 1, 1976.

BUILDING AND GROUNDS

During the absence of Mr. James Thomas, Building Superintendent, Mr. Robert Henson, Maintenance Mechanic, assumed additional responsibility. Mr. Thomas was

in the hospital for additional surgery and recuperation.

CATALOG DEPARTMENT

A total of 1,414 books were processed and added to the collection which numbers 385,354 volumes.

CIRCULATION DEPARTMENT

Mr. Brian Faust, Circulation Librarian, since July 1, 1975 resigned effective April 10, 1976 to become Acquisitions Librarian, King Faisal University Library, Saudia Arabia.

CROSS LANES

Miss Sara Mathewson, a resident of Massachusetts was employed as Cross Lanes Branch Librarian to become effective March 16, 1976. Miss Mathewson has served, since graduation from college in 1972, as a Children's Librarian, school librarian and Vista Worker.

This is to identify and recognize two outstanding Cross Lanes Branch Library volunteers: Mrs. Lillie Smith and Mrs. Florence Churchill. Each devotes approximately four hours daily to the many tasks at hand. Mrs. Smith is a retired Registered Nurse and a former resident of Niagra Falls. Mrs. Churchill is a former school librarian and resident of New Jersey.

The Cross Lanes Branch Library was formally dedicated March 9, 1976. Ceremonies were held in-doors at the adjacent Andrew Jackson Junior High School because of mean and nasty weather. However, a child representing each of the elementary area schools participated in the ribbon cutting observance.

EXTENSION DEPARTMENT

State Vocational Rehabilitation, Kanawha County Welfare Unit, Meals on Wheels, Elderly Blind Project and Faith Workshop are some of the cooperating agencies in extending the Library's Homebound Services programs. Tom Wrenn, librarian-in-charge, makes use of but is not limited to the following:

Books	- regular and large type
Films	- for viewing at Senior Centers
Reading Devices	- bed specs and illuminated magnifier
Talking Books	- record player and phonograph records

ST ALBANS BRANCH

Mrs. Miller reported that $12.00 in cash and a ladies ring were found several months ago at the public telephone in the St. Albans Branch. The ring was estimated to have a value of $50.00. The police were notified and held custody until the owner was discovered. Six months later the cash and ring were returned by the police to St. Albans Branch because no one claimed ownership. With the approval of the Library Board of Directors, the following was authorized:

1. That the $12.00 in cash be placed in a staff account for purposes of providing refreshments (coffee) to parents during library sponsored pre-school story hours and puppet shows.

2. That the ring be given to the Saint Albans Library Board for auction at its Annual Town Fair, proceeds of which go to the Saint Albans Library Board in support of Branch Library programs (Sunday Service for example).

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

APRIL 1976

A national study on "The Role of Libraries in America" conducted by the Gallup organization found the following:

66% read a newspaper daily
55% read one or more magazines a week
35% read a book in the past two months
33% never used a library
37% have no idea how public libraries are funded
40% have been in a library within the past year
35% own a library card
6 visits are made annually to the library by the average user

The library is in receipt of three handsome cabinets, a gift of Chesapeake and Potomac Telephone Company of West Virginia. The cabinets will house our college/university catalog collection and telephone directories of a select number of cities including most West Virginia municipalities.

A special West Virginia Library Commission grant of $4,000.00 made possible the purchase of 35 sculpture replicas, as-well-as 48 additions to our successful Framed Art Reproduction series. Sculpture replicas are representative of many cultures and periods. Included in the initial collection are the following:

South and Central America
Africa
Ancient Middle East
Egypt
Ancient Greece and Rome
Europe
North American Indian
North American

Patrons may borrow only one piece. The loan period is for two months and no renewals are accepted. No charge is made for the service unless

the sculpture and/or its carrying case is lost and/or damaged. Reservations may be made from an illustrated catalog available at the Information Desk, Charleston or at the Cross Lanes, Dunbar, Nitro, St. Albans and South Charleston Public Libraries.

BOYS AND GIRLS DEPARTMENT

Our search committee of Mr. Stern, Mrs. Thomas and I continued to look for a children's librarian. Our results have been zero but our expectations remain high. Our theme seems to be--"one of these days..."

CATALOG DEPARTMENT

Grant-In-Aid funds totaling $8,684.00 made possible the purchase of an IBM Magnetic Tape Selectric Typewriter (MTST). Purposes of the acquisition are several:

1. Reproduce error-free catalog cards and documents automatically and with great speed.
2. Reduce typing time.
3. Sustain perfect copy image.
4. Eliminates time consuming retyping.
5. All of the above, reduced to its lowest common denominator, makes for lower unit cost.

A demonstration by Mrs. Shirley Smith and her staff would be informative and interesting.

CIRCULATION DEPARTMENT

Miss Luann Toth, a resident of Levittown, Pennsylvania and a library school graduate of University of Pittsburgh will be employed as Circulation Librarian effective June 1, 1976.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

MAY 1976

Mr. Thomas N. Chambers, Chairman, The Greater Kanawha Valley Foundation, announced the establishment of "The Mr. and Mrs. Robert W. Lawson, Jr. Fund" in memory of Robert W. Lawson, IV, Florence J. Abney and Anna A. Paine. Income from the fund will be distributed at the discretion of the foundation with particular attention to the needs of Kanawha County Public Library, Sunrise and the Salvation Army. The memorial remembers a grandson, a friend, and a relative.

The Rockefeller Foundation informed Kanawha County Public Library that it has been designated to receive a gift consisting of a collection of 100 phonograph records produced by Recorded Anthology of American Music, a non-profit company. The collection traces the social and cultural history of the United States through its music. American music in all idioms and from all periods will be represented: folk and jazz, symphonic and chamber, religious music from gospel to liturgical, country and western, avante-garde and traditional and musical theater in all its variety. An editorial committee of eminent musicologists, critics, and composers has selected the repertory which presents the richness and diversity of our nation's musical heritage.

The United States Department of Interior is expected to make a gift of 460 Geological Survey Maps, all of West Virginia, in appreciation for the occasional use of The John V. Ray Room.

Richard Sherman, 16, student at George Washington High School and library page on assignment to the Reference Department was attacked on Monday evening May 11, 1976 in the periodical room on the second floor. An attempt was made

to steal Richard's wallet. It was unsuccessful. Richard defended himself and sustained a bloody nose. The attacker fled the scene.

CATALOG DEPARTMENT

A total of 1,249 books were processed and added to the collection which numbers 387,492 volumes.

EXTENSION DEPARTMENT

Miss Sara Mathewson, Librarian, Cross Lanes Branch, attended a West Virginia Library Commission institute held at Marshall University, May 16-28, 1976. During her approved absence, departmental librarians were assigned to the branch.

Respectfully submitted,

Nicholas Winowich

REPORT OF THE DIRECTOR

FOR

JUNE 1976

Kanawha County Public Library in cooperation with U. S. Department of Commerce sponsored a Mini-Seminar on business and economics, particularly, materials and services available to libraries from the agency. The all-day event was held in The John V. Ray Room and was attended by local and southern West Virginia librarians.

No re-assignment of staff for fiscal 1976/1977 was submitted to the Personnel Committee. There were several reasons:

1. Professional vacancies (5) required a great deal of time and attention for purposes of recruitement, employment and training.

2. Expansion of system into Dunbar, Elk Valley and Glasgow precluded considerations.

Judge Jay Goldman, Municipal Court, recently assigned an allegedly drunk-driving offender to the Kanawha County Public Library for work as an alternate choice to jail and fine. The young man has been working on the outside doing such things as sweeping, trash removal and hosing steps and sidewalks when necessary. Richard expects to remain, "on-the-job" for at least 30 days, 4 hours daily. His work is satisfactory.

Municipal Planning Commission, Mrs. Carter Giltinan, Chairperson, has received our grateful thanks and appreciation for the attractive floral plantings and fertilizing and trimming of the library's shrubs and trees. The work was done at no cost nor inconvenience to the library.

The library acquired, on a lease arrangement, a new Xerox copier to replace the present A. B. Dick machine. Cost per copy remains at 10 cents and is expected to "break-even" with no out-of-pocket expense charged to Kanawha County Public Library. Cost per copy includes such "overhead" factors as: supplies,

lease and maintenance contract. Similar machines, located elsewhere in the community, charge 15¢ to 25¢. Our intent is not to make a profit but merely to recover costs.

BUILDING AND GROUNDS DEPARTMENT

Three high-school students were assigned to Kanawha County Public Library by Kanawha County Commission from a federally-funded, summer youth work program. The three young men are learning how to paint and how to do floor maintenance (mop, strip, wax and buff).

CATALOG DEPARTMENT

A total of 1,615 books were processed and added to the collection which numbers 388,989 volumes.

CIRCULATION DEPARTMENT

Additional and new shelving was installed on the first floor by Mr. Henson. Purchase was made possible by a special grant of the West Virginia Library Commission. Shelving will accomodate all of the 700's (the arts) section.

Miss Jennifer Wilson and Mr. Richard Simmons, students, Marshall University, were employed for the summer, June through mid-August, on a special federally-funded work/study program. Only full-time students in good standing and who must earn money to remain in college/university are selected.

ST. ALBANS BRANCH

The St. Albans Branch, particularly the public areas and stairwell, were painted by Manpower youth under the training and direction of Mr. Henson. A good and neat job was done at minimum expense.

Respectfully submitted,

Nicholas Winnowski